

Assessment Sub-Committee

AGENDA

DATE: Wednesday 20 April 2011

TIME: 1.00 pm

VENUE: Committee Room 5,
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chairman: Mr James Coyle (Independent)

Councillors:

Mano Dharmarajah

Paul Osborn

Note: Pursuant to Regulation 8 of The Standards Committee (England) Regulations 2008 and the Standards Board for England's Guidance, 'Local Assessment of Complaints', this meeting will be held in private, with attendance restricted to the members of the Sub-Committee and those officers advising the Sub-Committee only.

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1. APPOINTMENT OF THE CHAIRMAN

To note that the Independent Member, Mr James Coyle, will serve as Chairman of the Sub-Committee for this meeting.

2. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. MINUTES (Pages 1 - 2)

That the minutes of the meeting held on 26 November 2011 be taken as read and signed as a correct record.

4. ASSESSMENT SUB-COMMITTEE - TERMS OF REFERENCE (Pages 3 - 24)

Report of the Director of Legal and Governance Services.

5. COMPLAINT - BREACH OF CODE OF CONDUCT

The report of the Monitoring Officer and all relevant information will be circulated at the meeting.